Library Services and Technology (LSTA) Grant Application

Grant type: ☐ Mini (up to $10,000) ☐ Regular ($10,001-$75,000) ☐ Major ($75.000+)

Project Title:

Name of Applicant (organization or agency):

Web address:

Mailing Address (number and street, city, state and ZIP code):

Name of Organization Director:

Telephone Number: FAX Number:

Email Address:

Name of Project Director (contact person for grant purposes):

Telephone Number: FAX Number:

Email Address:

Name of Fiscal Officer (responsible for financial reports):

Telephone Number: FAX Number:

Email Address:

Congressional district(s): County:

Estimated number of people to be served by this project:

Source of this number (US Census, library circulation, etc.)

Total Cost of Project: $

Local Matching Funds: $

LSTA Funds Requested: $

Federal Library Services and Technology Act (*indicate the primary purpose that best describes your project – check only one*)

- ☐ Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for individuals of all ages
- ☐ Develop library services that provide all users access to information through local, state, regional, national, and international electronic networks
- ☐ Provide electronic and other linkages between and among all types of libraries
- ☐ Develop public and private partnerships with other agencies and community-based organizations
- ☐ Target library services to individuals of diverse geographic, cultural, and socioeconomic backgrounds, with disabilities, and with limited functional literacy of information skills
- ☐ Target library and information services to persons having difficulty using a library and to underserved urban and rural communities, including children from families with incomes below the poverty line

Utah's LSTA Goals (*indicate the primary purpose that best describes your project – check only one)*

- ☐ Enable Utah's libraries to maintain an up-to-date and robust technology infrastructure in order to assure that Utahns can access networked information efficiently and effectively through their libraries. *(Technology Infrastructure)*
- ☐ Support the diffusion of library resources, services, and information via the Internet; providing public access to unique historical materials related to Utah. *(Networked Information)*
- ☐ Serve targeted populations in Utah that require customized assistance in accessing library and information services and materials by assisting Utah's libraries to acquire special equipment, hardware and/or software, to build collections in customized formats or in languages other than English, or to offer customized training opportunities, in-house or outreach programs. *(Enhanced Access to Library Resources)*

Primary audience for the project *(mark at least one; maximum of three)*

- ☐ Preschoolers (0-5)
- ☐ Children (6-12)
- ☐ Youth/Teens (13-17)
- ☐ Adults (18-64)
- ☐ Seniors (65+)
- ☐ People with special needs
- ☐ Library staff
- ☐ Rural populations
- ☐ Urban populations
- ☐ Institutionalized persons
- ☐ Non or limited English speakers
- ☐ Statewide public

PROJECT SUMMARY (150 words or less)
Briefly describe the project. Include the following: the goal of the project, what the LSTA funds will be used for, how community members will benefit.

PROJECT DESCRIPTION
Give specific information about the types of activities or resources you will make available. How will your target audience participate in or use your activities or resources: Who will participate, and how may will be directly benefit during the first year? How will you publicize the activities or resources?

JUSTIFICATION
What community need or opportunity does your project address? How do you know this is a need? Why is this project the bet approach? What audience are you targeting, and why? How does this project relate to your library's mission or other plans (such as a technology plan)?

PROJECT PERSONNEL
Provide a list of names of the project personnel, the organization they represent, their title, and a description of their duties for this project. If special skills/expertise is necessary for a participant, briefly list their qualifications. Provide a brief resume for any consultant for whom you are requesting LSTA funds.

TIMELINE/SCHEDULE OF ACTIVITIES
What are the major steps that you will take to reach the outcomes of the project? Provide a timeline that includes planning, implementation, and evaluation. Provide specifics about each public program/activity, including the date and location. **REMEMBER: Funds will not be available before May 1, 2009.**

COMMUNICATION PLAN
How do you intend to promote the project? How will you reach your target audience? Grantees are expected and encouraged to publicize the project in available local media outlets. How and when are you planning to share the results of this project?

All grant projects are required to acknowledge IMLS and USL on all products. For more information, go to: http://www.imls.gov/recipiencts/communication.shtm

CONTINUATION PLAN
Explain how activities or benefits from the project will continue after the LSTA funding period ends.

CERTIFICATION OF APPLICATION

I certify that application of the _____ (name of applicant) to be true and accurate to the best of my knowledge. On behalf of all organizations participating in this application, I hereby assure and certify and I will comply with all regulations, policies, guidelines and requirements pertinent to the application and use of award funds. Funds will not be sued for indirect or administrative costs. The applicant agrees to submit a final report, which will include a narrative (Attachment F), budget and certification (Attachment E), by the final report deadline. If this application is approved, I certify that the project will begin promptly (once the contract number is assigned), and will be completed as described.

Name of person authorized to apply for grant funds for the applicant organization

Title of person authorized to apply for grant funds for the applicant organization

Mailing address of person authorized to apply for grant funds for the applicant organization

Signature of person authorized to apply for grant funds for the applicant organization | Date

IMPORTANT

This grant application MUST be postmarked by 6:00 pm on Tuesday, February 24, 2009 to be eligible for consideration

You may send the application in by email, mail or hand delivery

If you decide to send in the form as an e-mail attachment, please send in a hard copy of the signature page (Certification of Application), with original signatures, to the address below by 6:00 pm, Tuesday, February 24, 2009.

SEND COMPLETED APPLICATION TO:

Grant Coordinator
Utah State Library
250 N, 1950 West, Suite A
Salt Lake City, UT 84116-7901

email: swever@utah.gov

Print Form