

LIBPAS INSTRUCTIONS

① Go to: <https://ut.countingopinions.com>

② Login to your **LibPAS** account. Use the same **USERNAME** and **PASSWORD** you use for the Statistical Annual Report.



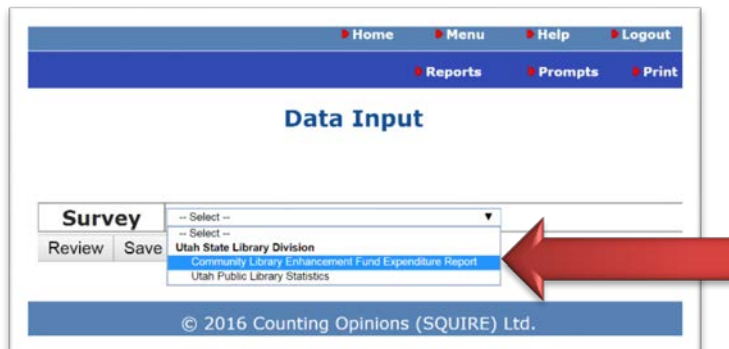
If you don't remember your *Username* or *Password*, contact the State Library:

- Rachel Cook • 801-715-6722 • rcook@utah.gov
- Juan Lee • 801-715-6769 • jtlee@utah.gov

③ Inside your account, click **ENTER**



④ From the SURVEY dropdown menu select **Community Library Enhancement Fund Expenditure Report**



⑤ Make sure you select the correct **PERIOD 2018** from the dropdown menu

