LIBPAS INSTRUCTIONS

1. Go to: https://ut.countingopinions.com

2. Login to your LibPAS account. Use the same USERNAME and PASSWORD you use for the Statistical Annual Report.

   If you don’t remember your Username or Password, contact the State Library:
   • Rachel Cook  • 801-715-6722  • rcook@utah.gov
   • Juan Lee  • 801-715-6769  • jtle@utah.gov

3. Inside your account, click ENTER

4. From the SURVEY dropdown menu select Community Library Enhancement Fund Expenditure Report

5. Make sure you select the correct PERIOD 2018 from the dropdown menu

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