

**Utah State Library Board Meeting Minutes**

Friday, March 15, 2019

11:00 a.m. – 1:52 p.m.

**Official Place of Board Meeting**  
**Utah State Library**  
**250 N. 1950 W. Ste A., Board Room**  
**Salt Lake City, Utah 84116**  
**801.715.6729**

Jon Ostler, Chair, called the meeting to order at 11:00 a.m.

**State Library Board Attendees:**

Jon Ostler, Chair; Chad Hutchings, Vice Chair; Jessica Van Buren; Marguerite Mower; Lisa Ord; and Grace Acosta

**Utah State Library (USL) Staff:**

Colleen Eggett, State Librarian/Division Director; Lisa Nelson, Blind and Disabled Program Manager; Marie Erickson, Library Resources Program Manager; Chaundra Johnson, Library Development Program Manager; Britton Lund, Bookmobile Program Manager; Rachel Cook, Grants Coordinator; and Amanda Rock, Administrative Secretary

**Department of Heritage & Arts (DHA) Staff:**

Kerri Nakamura, Deputy Director

**Guests:**

Bryan Nalder, Attorney General's Office

**Introductions:**

Board Members, staff, and guests verbally identified themselves.

**Minutes of November 30, 2018 Meeting:**

Ms. Acosta moved to accept the minutes as drafted with Ms. Ord seconding the motion. All Board members voted in the affirmative. The motion passed unanimously.

**Introduction of two new Program Managers: Chaundra Johnson, Library Development; Marie Erickson, Library Resources:**

Both Ms. Johnson and Ms. Erickson introduced themselves to the Board.

**Library Services and Technology Act (LSTA) FY18 Grant Round Results:**

Ms. Cook discussed a handout recapping the LSTA grants for FY18, along with a brief explanation of each of the accepted projects.

**Joint program between the State Library Board and the Utah Center for Legal Inclusion (UCLI):**

At the last meeting, the Board voted to approve a partnership between the State Library Board and UCLI to educate librarians on the use of the Utah Court Online Assistance Program. Ms. Acosta, who is a member of UCLI, explained the program. She will present on this topic at ULA. Ms. Eggett suggested the use of webinars posted on the USL website as a resource to train librarians on the program. Ms. Johnson invited Ms. Acosta to present at the Library Directors Summit this fall.

**DHA Update:**

Ms. Nakamura gave the Board an update on DHA, including the outcomes of the recent legislative session. The STEM program, currently housed in the Governor's Office of Development will be moved within DHA. The new collections center was not funded, but DHA was encouraged to keep educating the public about the need.

**Dashboard report:**

Ms. Lund briefed the Board on the statistics displayed on the Dashboard, which is available on USL's website.

**Open Meetings Act:**

Mr. Nalder conducted the annual training on Utah Open and Public Meetings Act, which is required by law.

**Staff reports:**

Ms. Lund reported two new bookmobiles have been ordered. She is in the process of hiring a new librarian. The Carbon County Bookmobile is closing down. Helper Public Library received the bookmobile's books. Ms. Lund invited the Board to attend the upcoming Bookmobile Conference, April 15-17.

Ms. Johnson reported that Sharon Deeds, Youth Services Coordinator, secured the NASA At My Library grant. USL is one of 14 libraries nationwide that will be sending out the NASA STEAM (Science, Technology, Engineering, and Mathematics) kits to Utah libraries. She also reported that the READ poster project has been very popular. Her team has been attending library board trainings. Juan Lee, State Data Coordinator, submitted the State Library Admin Agency (STAA) survey to the Institute of Museum and Library Services (IMLS), which is available to the public. Funds from the Community Library Enhancement Fund (CLEF) were distributed about 45 days earlier than usual.

Ms. Erickson reported that Library Resources has two new hires. She said the past few months have been focused on training staff. Darci Card, Online Services Coordinator, has been working on developing new web pages for USL.

Ms. Nelson reported the Blind and Disabled Program is working on a Summer Reading Program for its students. Her staff is working on an interactive story time in conjunction with the Spike 150 celebration. The contract and services for the State of Minnesota will begin in April.

Ms. Eggett distributed a handout outlining the milestones in her first year of being the State Librarian/USL Division Director. She highlighted a few of her accomplishments including: Participating in the Book Industry Standard Group (BISG); handing challenges to the EBSCO database; traveling to Washington, DC to meet with Congressmen and Senators to discuss the importance of Utah's libraries;

started a conversation about statewide access to books, especially in rural Utah; and working to bring virtual reality to Utah's libraries.

**Tentative upcoming State Library Board meeting dates:**

June 14, 2019 was confirmed as the next meeting date. Mr. Hutchings suggested we host another tour of USL for board members. The other meeting dates will be reviewed at the June meeting.

Mr. Ostler adjourned the meeting at 1:52 p.m.

Submitted by,

Amanda Rock  
Administrative Secretary