



**Annual Statistical Report of
Public Library Services**

**Data Collection Form
FY2024**

**Cities: July 1 – June 30
Counties: January 1 – December 31**

Please note that all new or modified data elements appear in **red text**.

IDENTIFICATION		
150	FSCS ID	PRE-FILLED
151	Library Code	PRE-FILLED
152	Name of Library	PRE-FILLED
153	Street Address	PRE-FILLED
154	City (of street address)	PRE-FILLED
155	ZIP Code (of street address)	PRE-FILLED
156	ZIP+4 (of street address)	PRE-FILLED
157	Mailing Address	PRE-FILLED
158	City (of mailing address)	PRE-FILLED
159	ZIP Code (of mailing address)	PRE-FILLED
160	ZIP+4 (of mailing address)	PRE-FILLED
161	County of the Entity	PRE-FILLED
162	Telephone (include area code)	PRE-FILLED
163	Library's main website address	PRE-FILLED

GENERAL INFORMATION		
208	Population of Legal Service Area	PRE-FILLED

Service Outlets

209	Number of Central Libraries	PRE-FILLED
210	Number of Branch Libraries	PRE-FILLED
211	Number of Bookmobiles	PRE-FILLED

Paid Staff

250	FTE of Librarians with ALA-accredited master's degree	
251	Total FTE of Librarians	
252	FTE of All Other Paid Staff	
253	Total FTE of Paid Staff (total of 251 + 252)	
254.1	Total Library Staff	

Volunteers

253.1	Number of individuals who worked for the library this fiscal year	
253.2	Number of hours volunteers worked for the library this fiscal year	

Library Stories

-	What are you most proud of this year?	
-	What was your biggest challenge this year?	

OPERATING REVENUE		
300	Local	
301	State	
302	Federal	
303	Other	
304	Total	

OPERATING EXPENDITURES		
304.1	Local	
304.2	State	
304.3	Federal	
304.4	Other	
304.5	Total	MUST MATCH #358

OPERATING EXPENDITURES - DETAIL

Staff Expenditures

350	Salaries and Wages	
351	Employee Benefits	
352	Total Staff Expenditures	

Collection Expenditures

353	Print Materials	
354	Electronic Content Expenditures	
355	Other Physical Materials Expenditures	
356	Total Collection Expenditures	

Other Operating Expenditures

357	Other Operating Expenditures	
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Total Operating Expenditures

358	Total Operating Expenditures	MUST MATCH #304.5
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CAPITAL REVENUE		
400	Local	
401	State	
402	Federal	
403	Other	
404	Total	

CAPITAL EXPENDITURES		
405	Total	



COLLECTIONS		
450	Print Materials	
452	Audio – Physical Units	
454	Video – Physical Units	
455.1	Other Materials	
455.3	Total Library Collection – Physical Items (total of 450 + 452 + 454 + 455.1)	
455.4	Total Library Collection – Downloadable Items (total of 451 + 453 + 455)	

SERVICES		
501	Library Visits	
501a	Library Visits Reporting Method	
502	Reference Transactions	
502a	Reference Transactions Reporting Method	
503	Number of Registered Users	
504	Current Overdue Fine Policy	
505	Automatic Renewal of Physical Materials	

Electronic Books

525	E-Books via AE	
526	E-Books via Collective	
527	E-Books Via State Library	

Electronic Serials

528	E-Serials via AE	
529	E-Serials via Collective	
530	E-Serials via State Library	

Electronic Audio

531	E-Audio via AE	
532	E-Audio via Collective	
533	E-Audio via State Library	

Electronic Video

534	E-Video via AE	
535	E-Video via Collective	
536	E-Video via State Library	

Research Databases

537	Research Databases via AE	
538	Research Databases via Collective	
539	Research Databases via State Library	

Online Learning Platforms

540	Online Learning Platforms via AE	
541	Online Learning Platforms via Collective	
542	Online Learning Platforms via State Library	

E-Material Circulation

545	E-book Circulation	
546	E-serial Circulation	
547	E-audio Circulation	
548	E-video Circulation	

Circulation

549	Circulation of Children's Physical Materials	
550	Total Circulation of Materials	
552	Electronic Material Circulation	
553	Physical Item Circulation	
561	Circulation of Other Physical Items	

Interlibrary Loan

575	Number of Items Provided To Other Libraries	
576	Number of Items Received From Other Libraries	

PROGRAMS		
	Number of Programs (Ages 0-5)	Program Attendance (ages 6-11)
In-Person Onsite		
In-Person Offsite		
Live Virtual		
Prerecorded (on-demand)		
	Number of Programs (Ages 6-11)	Program Attendance (Ages 6-11)
In-Person Onsite		
In-Person Offsite		
Live Virtual		
Prerecorded (on-demand)		
	Number of Programs (Ages 12-18)	Program Attendance (Ages 12-18)
In-Person Onsite		
In-Person Offsite		
Live Virtual		
Prerecorded (on-demand)		
	Number of Programs (Ages 19+)	Program Attendance (Ages 19+)
In-Person Onsite		
In-Person Offsite		
Live Virtual		
Prerecorded (on-demand)		
	Number of General Interest Programs	Program Attendance
In-Person Onsite		
In-Person Offsite		

Live Virtual		
Prerecorded (on-demand)		
	Number of Self-Directed Activities	Number of Participants
Ages 0-5		
Ages 6-11		
Ages 12-18		
Ages 19+		
General Interest		

INTERNET ACCESS

650	Number of Internet Computers Used by General Public	
651	Number of Uses (sessions) of Public Internet Computers	
652	Number of Times (sessions) Patrons Used the Wireless Network	
652a	Reporting Method for Wireless Sessions	
655.1	Public Wi-Fi Network Availability Hours	
655.2	Total Number of Hotspots Available for Circulation	
655.3	Hotspot Circulation for Reporting Period	
655.4	Library IP Address or IP Address Range	

OUTLET

700	WebPLUS Identification Number	
701	State Assigned Identification Number	
702	Legal Name	
703	Physical Street Address	
704	City	
705	ZIP Code	
707	County of the Outlet	
708	Phone Number	
709	Outlet Type Code	
711	Square Footage of Outlet	
712	Number of Bookmobiles	
713	Public Service Hours Per Year	
714	Number of Weeks Open	

The following 11 data elements have been deleted from the FY 2024 PLS data collection: • Data Element 451, Electronic Books (EBOOK) • Data Element 453, Audio - Downloadable Units (AUDIO_DL) • Data Element 455, Video - Downloadable Units (VIDEO_DL) • Data Element 456, Local/Other Cooperative Agreements (EC_LO_OT) • Data Element 457, State (state government or state library) (EC_ST) • Data Element 458, Total Electronic Collections (ELECCOLL) • Data Element 551, Circulation of Children's Materials (KIDCIRCL) • Data Element 554, Successful Retrieval of Electronic Information (ELINFO) • Data Element 555, Electronic Content Use (ELCONT) • Data Element 556, Total Collection Use (TOTCOLL) • Data Element 653, Website Visits (WEBVISIT)